

Pre-Authorized Electronic Funds Transfer

PLEASE COMPLETE IN FULL. *PROBENEFITS INC. WILL NOT SET UP ELECTRONIC FUNDS TRANSFER IF THIS FORM IS INCOMPLETE OR MISSING INFORMATION.* You can remit this form and your banking information via Canada Post to the address located at the bottom of this form or by email to claims@probenefitsinc.ca

ACCOUNT HOLDER NAME (please print)

ADDRESS:

STREET

EMPLOYER/COMPANY NAME

CITY

PROVINCE

GROUP NO./CERTIFICATE NO.

POSTAL CODE

TELEPHONE NUMBER

EMAIL ADDRESS

I hereby authorize ProBenefits Inc. to initiate a credit to my account by method of Electronic Funds Transfer. I further acknowledge by my signature, duly dated, that I shall be responsible for any costs incurred by **ProBenefits Inc.** that may arise from my failure to immediately advise **ProBenefits Inc.** of any change, for any reason, to my bank account number or address from the bank, from the foregoing information.

ACCOUNT HOLDER SIGNATURE

DATE OF SIGNATURE

REQUIRED: Please attach a **VOID cheque** or **direct deposit authorization form** from your banking institution.

Electronic Funds Transfer – Online Access

Once you proceed with signing up for Electronic Funds Transfer (EFT) with ProBenefits Inc., it is suggested that you also sign up for online access as no paperwork will be mailed out. Follow the simple instructions to complete your registration and have access to submitting claims, claims history, forms, access to your benefit booklet, etc.

<https://probenefits.onlineclaimsaccess.net/>

1. Select "Plan Member" found at the top of the screen
2. Under the heading "Member Logins"
3. Click on "PBI Member"
4. Select "Register Account"
5. Follow the steps of the account creation process. Have on hand the group/plan and certificate numbers found on your benefit card.
6. Enter the USERNAME and PASSWORD of your choice.



ProBenefits Inc.

employer benefit solutions

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